

DRAFT

NCRC BORC Meeting Minutes

Google Classroom

Date: January 2, 2024, 9 pm (EDT)/6 pm (PDT)

Call to order at 6 pm PT by National Coordinator (Gretchen Baker).

Roll Call and Acknowledgment of Proxies: Present: Western (David Angel), Training (Mel Eady-Pumplin), Southwest (Sarah Truebe), Southeast (Brandon Powers), Southcentral (DJ Walker), Rocky Mountains (Rene Ohms), Medical (Brian Ekey), Diving (Zeb Lilly), Central (Jess Deli), National (Gretchen Baker), Finance Officer (Berta Walker), Curriculum Coordinator (Rich Pumplin). Proxy: Northeastern (Jess Deli for Greg Moore). Present: 10 officers, 1 proxy, 2 other volunteer positions. Absent: Pacific Northwest, Eastern, Carribbean.

Recording Secretary-Gretchen Baker

Proposed Changes to Meeting Agenda-none

Approval of 2023 July meeting minutes-approved as presented

1. Reports of Officers

- a) National Coordinator (Gretchen)—cave rescue in progress in Kentucky; Glen Hugus' wife on life support; attended EC work weekend December 8-10
- b) Training Coordinator (Mel) –At EC work weekend discussed database, reviewed and selected IQ candidates from a pool of 11 applicants, Billy helped with getting group more familiar with Google workspace, and many docs were transferred to the [new Instructor Google Drive](#); Interest Groups came up with schedule; new YouTube videos were filmed at weekend by Steve Reames; Mel shared doc with instructors lapsing (12) and current instructors (73) and asked regional coordinators to review, as this list is very different from what was on website and in database;Russell McCullar is the newest SPAR lead
- c) Finance (Berta)—all approved transfers for the GoFundMe Morca Cave rescue were finished; December account balances were reconciled; regional coordinators should know their account balances, if not, contact Berta

2. Reports of Committees

- a) EdComm – see above TC's report
- b) Interest Groups update – see above TC's report
- c) 2024 National Seminar update-Greg Moore, Site Coordinator – Gretchen from Greg Moore's email: registration filled in 25 hours, L1 has 30 registered and 13 on waitlist; L2 18 registered, 3 waitlist, L3 18 registered, 4 waitlist.

Greg would like to do a Medical Tip of The Spear (TOTS) class. Medical (Ekey) presented, stating that Greg would like to do it in New York. There's a good schedule, using a structured class that has medical continuing education (CE) as the foundation and then mold it to the cave environment. Implementation is on track. Cecily Swinburne has the instructorship needed to teach it and offer the CEs. Some of the hurdles are that it's a lot to get ready, with many moving pieces and lots of unknowns.

A question came up about prerequisites. Ekey said it would be tbd. Probably take a medical person and then teach them cave stuff. L1 prerequisites or maybe none.

Sarah commented on the cool approach.

Jess shared her concern that we're just six months out and this is the first time the BORC is hearing about it, and it seems very fluid.

Ekey said that the only instructor certified to teach the class is Cecily, who also wants to take IQ (and has been accepted). A good implementation schedule with deadlines is needed.

He also mentioned that all the Blacksburg folks will be leaving the seminar Thursday night, before the mock, to attend Molly's wedding on Saturday.

Mel asked if TOTS could be taught at a regional or an OCR.

DJ mentioned that Greg is also coordinating the national seminar and that's a lot of responsibility and time commitment.

Rene expressed concern that the timeline seems really tight; Greg not at the meeting and it would be good to give him the opportunity to present the plan.

Ekey stated that Medical supports the idea and asked for folks to send their reservations directly to Greg so he can address them and make a multi-faceted plan.

Gretchen said it sounds like overall people support the idea, the big question is if the class would be ready for 2023 or if 2024 in Virginia would be better. Greg can present at the February 24, 2024 BORC meeting.

3. Old Business

a) SOGs -Sarah presented changes.

Southcentral Moves to have Sarah roll up the committee's presented changes into a final full SOG document packet that will include her presented updates. Medical seconds. Motion passed. This will be presented at the winter meeting.

b) NCRC Draft Mission Statement-

The National Cave Rescue Commission, as chartered by the [National Speleological Society](https://nrcs.org/), develops, maintains, and disseminates the core requisite knowledge, skills, and resources related to cave rescue for those who recreate, work in, or provide emergency response to the cave environment. Through quality training and public education that stresses stewardship and conservation, we strive to facilitate the best possible outcomes for those in need. Learn more at <https://ncrc.info/>

Gretchen has not received any comments. If you have any, please send.

c) Google space transfer update-covered in TC report

d) Other-none

4. New Business

a) Regional gear cache requests – last winter BORC approved up to \$6k, money still available

b) Medical supply-resupply reimbursement request from Ekey so that giveaways can continue, about \$550 for nationals, \$350 for regionals.

Gretchen mentioned that the gear cache fee using national gear cache was approved to go up from \$35 to \$55/student earlier this year.

Jess asked Berta if budget was good for this and she said yes.

Sarah advised not to buy too much that expires soon.

Ekey said they were doing that, and also getting some things like gloves and 4x4s donated.

DJ asked about making it a per student cost or part of a SOG.

Could it be put into lesson plan? Ekey said the lesson plan already had it included as optional.

How can this be made so that with changes in BORC personnel it still is happening in the organization?

Sarah suggested like a wedding registry item, and Jess suggested having it in the NSS bookstore.

Medical proposes to include a "recommended" line item budget for NCRC seminars as follows: \$550 for a typical national seminar, and \$350 for a typical regional seminar. To be added to the seminar delivery SOGs (Regional and National). Central seconded. Motion passed.

c) Other – None.

5. **Announcements – Winter meeting, February 24, 2024 via Zoom at 11 am ET/8 am PT; All written reports due February 5, 2024, send to national@ncrc.caves.org. Elections at meeting, documents to BORC@ncrc.caves.org by February 10; see [https://docs.google.com/document/d/1V9h-3C-
eoTDsNXzQWK_L9kV53sTz7Rip6Y3NSOVxvas/edit?usp=sharing](https://docs.google.com/document/d/1V9h-3C-
eoTDsNXzQWK_L9kV53sTz7Rip6Y3NSOVxvas/edit?usp=sharing)**

Adjourned at 7:16 pm PT.